

**American Horticultural Society
Travel Study Program Reservations**



**Gardens of Northern Portugal and the Azores, March 14 - 23, 2024
Optional Madeira Extension, March 23 - 27, 2024**

**Tour Price: \$9,795 per person
Single Supplement: \$1,295**

**Extension Price: \$4,995 per person
Single Supplement: \$875**

	First / Given Name	Surname	Title	Date of Birth	Nationality
1					
2					

Address: _____

Postcode/Zipcode: _____ Country: _____

Home Tel: _____ Mobile/Cell: _____

Email: _____

Type/number of rooms required			Special requests (Dietary or Other)
Twins	Doubles	Singles	

INSURANCE:

We strongly recommend that participants take out adequate travel insurance, and you should ensure that you have ample cover, in particular for cancellation, medical emergency and repatriation. If order that we may assist you in case of an emergency, please state the details below. If you do not have travel insurance, please tick the below box to confirm that you will not, under any circumstances, hold The Ultimate Travel Company Ltd. responsible for any personal expenditure that would have been covered by a normal fully inclusive Travel Insurance Policy.

I am/we are self insured

My Insurers are: _____ Insurer's Emergency Contact Number: _____

PAYMENTS BY BANK TRANSFER

Bank transfers in US Dollars may be made direct to our US Dollar Account. Members wishing to pay their deposit by bank transfer should contact Specialtours.

Tour Deposit: persons @ \$1,200 per person

Extension Deposit: persons @ \$500 per person

NB: Deposits are non-refundable. If booking within ten weeks of departure, full payment must be sent with this form.

Full payment:

CREDIT CARD PAYMENTS

The Ultimate Travel Company accepts payments by Credit Card or Debit Card

I wish to pay by: VISA MASTERCARD

Please charge my account the sum of:

Card Number:

Name: (as shown on card)

Card Expiry Date: NB: To process the transaction, we will contact you for the card's security number on receipt of this booking form.

Cardholder Signature: _____ Date: _____

The booking conditions regarding the tour have been read and accepted by me on behalf of all persons names on this registration form by whom I am duly authorized to make this agreement. I have also read and understood the information regarding insurance cover and confirm that I have already provided, or will provide details of my/our insurance cover.

Signature: _____ Date: _____

Please return this registration form to:

Specialtours at The Ultimate Travel Company Ltd
25 -27 Vanston Place, London SW6 1AZ, UK
Tel: 833 923 4773 (Toll-Free) / Fax: 011 44 (0) 20 7183 1937
Email: AHS@specialtours.co.uk



Advance Passenger Information



Due to increased security measures, airlines require the collection of certain personal information from all passengers which is passed directly to the immigration authorities of the destination country. Please complete this form for all passengers and return it to us along with the booking form. The majority of the details required may be found on the information page of your passport. Please also note that, depending on your destination, your passport may be required to have a minimum of six months validity after the date you return home.

	PASSENGER 1	PASSENGER 2
Family Name* (Surname)		
Given Names*		
Second Name* (if applicable)		
Date of Birth		
Nationality		
Passport Number		
Passport Issue Date		
Passport Expiry Date		
Issuing Authority		
Airline Membership No. (if applicable)		

Please specify any mobility restrictions, allergies or ailments that we should be aware of:

Please list any medications that you may be taking during this tour:

In the event of an emergency during your tour, we require details of your next of kin or whom to contact:

Name: _____ Cell/Tel: _____

Relationship: _____ City address: _____

Statement of Health

- I have read the program itinerary and confirm that my physical condition and my health are such that I am able to participate fully and independently in the tour.
- I have reviewed the AHS Travel Study Health and Safety Guidelines.
- I agree to self-test for COVID-19 within 24 hours of my departure for the AHS Travel Study program and to follow current CDC guidelines depending on the result.
- I agree that if I am feeling unwell on-tour, I will advise my Tour Manager, test for COVID-19, and adhere to current COVID-19 health and safety guidelines.

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Booking Conditions

These tours are operated by Specialtours at The Ultimate Travel Company Limited, which is registered in England under company number 3528325.



MAKING A BOOKING

Please complete the registration form and forward it to The Ultimate Travel Company Ltd., together with your non-refundable deposit made payable to The Ultimate Travel Company Ltd. If you are booking less than 10 weeks prior to departure, the full cost of the tour is payable.

On receipt of your registration form and deposit, we will confirm your booking in writing, then approximately 12 weeks prior to departure send you a final invoice, which will reflect any applicable surcharges due, together with further information relevant to the tour. Invoices must be paid no less than 10 weeks prior to departure (or immediately if bookings are made within 10 weeks of departure), otherwise we reserve the right to treat the booking as cancelled and apply cancellation conditions as set out below.

FITNESS TO TRAVEL

While we do not impose any age limitations on joining a tour, participants must be reasonably fit and able to cope with its specific demands, specially where sustained periods of sightseeing and walking are involved.

If you are in any doubt as to the suitability of a tour, please make this known to us before you book and we will advise you accordingly. The Ultimate Travel Company reserves the right to decline a reservation without necessarily giving a reason.

The Tour Manager, in consultation with the Host/Representative, has the right to disqualify any client at any time during the course of a tour, if considered necessary for the medical wellbeing or safety of the individual or the client's actions are materially affecting the enjoyment of the tour for the remainder of the group. Any decision with regard to reimbursement for any part of the tour not completed will be decided by the Managing Director of The Ultimate Travel Company Ltd. and the tour organiser.

PASSPORT, VISAS & HEALTH

All clients are personally responsible for ensuring that they have a valid passport / identity card, any required visa, and conform to the health regulations required by the relevant country. Advice on health requirements may be obtained from your doctor or from the Department of Health.

TRAVEL INSURANCE

We strongly recommend that participants take out adequate travel insurance and care should be taken to ensure adequate cover, in particular for cancellation and emergency repatriation in the event of medical problems. If you do not have travel insurance, you will not, under any circumstances, hold The Ultimate Travel Company Ltd. responsible for any personal expenditure that would have been covered by a normal fully inclusive Travel Insurance Policy.

BAGGAGE & PERSONAL EFFECTS

These remain your responsibility and risk at all times.

PRICING & SURCHARGES

The price of the tour is based upon tariffs, other costs and exchange rates, as per the date of publication of the itinerary. The price of your travel arrangements may be varied due to changes in: transportation costs e.g. fuel, scheduled air fares and any other airline surcharges which are part of the contract between airlines (and their agents) and us, Government action such as increases in VAT or any other Government imposed increases, currency in relation to adverse exchange rate variations. In the case of any small variation, an amount equivalent to 2% of the price of your travel arrangements, will be absorbed. For larger variations this 2% will still be absorbed for increases but not retained from refunds. If the surcharge exceeds 10% of the agreed price you have the right to cancel the tour with a refund of all monies, less any non-recoverable supplier costs. Please note that travel arrangements are not always purchased in local currency and some apparent changes have no impact on the price of your travel due to contractual and other protection in place.

AIRLINES & OTHER SUPPLIERS

The Ultimate Travel Company Ltd. acts only as agent for the owners of accommodation and services provided, for all carriers by air or otherwise and for road transport proprietors, and all bookings must be accepted subject to the ticket or transport conditions and regulations of the carriers or transport proprietors, and also subject to the laws of the country in which such carriage or other facility is required.

ALTERATIONS BY THE ULTIMATE TRAVEL COMPANY LTD

Great care is taken to ensure that description, information and prices provided by The Ultimate Travel Company Ltd are accurate. Nevertheless there may be times when a facility or visit is withdrawn as a result of factors beyond our control. We will always endeavour to find a satisfactory replacement and therefore reserve the right to alter the content of tours at any time. Unless a change is significant and no suitable alternative can be provided, The Ultimate Travel Company Ltd will not be liable to make any refunds. Similarly, we must retain the right to modify, postpone or cancel any tour, flight schedule, accommodation or arrangement, if unforeseen circumstances amounting to 'force majeure' arise. In such circumstances, we will inform you as soon as possible. If the tour is postponed,

participants' payments will be credited to the postponed tour. In the event a

participant does not wish to commit to the new dates, payments will be refunded less any non-refundable supplier costs. Should the tour be cancelled due to 'force majeure' all payments will be refunded less any non-refundable supplier costs. We shall not cancel any tour for reason of political tension or natural disaster unless specifically recommended to do so by the relevant government office.

ALTERATIONS BY YOU

We will do our best to make any alterations you may require after confirmation has been issued, subject to availability and to the payment for any increased costs relevant to the change. Any requests for alteration to an itinerary should be made in writing.

CANCELLATION

You or a member of your party may cancel their participation on the tour provided that the cancellation is communicated in writing and by the person who signed the booking form. The deposit is non-refundable. After the balance has been paid, The Ultimate Travel Company Ltd. will charge as follows:

More than 70 days	Deposit
69 to 41 days	50%
40 to 21 days	75%
20 days or less	100%

If you are obliged to cancel, with reasonable notice, the booking may be transferred to a third party who satisfies the conditions required to take the tour. The amounts not refundable by The Ultimate Travel Company Ltd. may be recoverable under the participant's personal insurance policy.

TOUR CANCELLATION

The prices of our tours are based on a minimum number of passengers travelling. If this minimum number is not reached at least 10 weeks prior to the scheduled departure date, we will cancel the tour and offer a refund in full or propose a supplementary charge to enable the tour to operate, subject to the passengers' agreement.

OUR LIABILITIES

We do not exclude or limit any liability to our clients which may arise from proven negligence by any person employed directly by us or by our suppliers and subcontractors, servants or agents of the same whilst acting in the course or their employment (other than air and sea carriers performing any domestic internal or international carriage of whatsoever kind) in respect of death, bodily injury or illness. Such liabilities shall be subject to English law and all proceedings shall be within the exclusive domain of the English courts. We shall endeavour to afford general assistance to our clients in the event of illness, injury or death during the period of the tour. We accept responsibility for ensuring that all parts of the tour are supplied as described and that all services shall reach a reasonable standard. These obligations and responsibilities shall be limited to where international conventions in respect of air or sea carriers apply. Naturally we cannot assume responsibility for loss or expense due to war, riots, strikes, terrorist activities or natural disaster.

DATA PROTECTION STATEMENT

Please be assured that we have measures in place to protect the personal booking information held by us. This information will be passed on to the principal and to the relevant suppliers of your travel arrangements. The information may also be provided to public authorities such as customs or immigration if required by them, or as required by law. Certain information may also be passed on to security or credit checking companies. If you travel outside the European Economic Area, controls on data protection may not be as strong as the legal requirements in this country. We will only pass your information on to persons responsible for your travel arrangements. This applies to any sensitive information that you give to us such as details of any disabilities, or dietary/religious requirements. If we cannot pass this information to the relevant suppliers, whether in the EEA or not, we will be unable to provide your booking. In making this booking, you consent to this information being passed on to the relevant persons. For full details of our data protection policy, please visit our website www.theultimatetravelcompany.co.uk



AMERICAN HORTICULTURAL SOCIETY NON-REFUNDABLE TAX- DEDUCTIBLE CONTRIBUTION

Please note included in the published tour price is a \$500 per person non-refundable tax-deductible contribution to the AHS. The AHS team will be in touch to process your trip donation at the time of final payment.

The non-refundable AHS donation payment is separate to your holiday payment to Specialtours at The Ultimate Travel Company. The payment to Specialtours at The Ultimate Travel Company is bound by the booking conditions.

AMERICAN HORTICULTURAL SOCIETY PROGRAM CONTENT:

The American Horticultural Society (AHS) and its travel partners reserve the right to take photographs, videos, and audio ("Program Content") during the tour for editorial, promotional, and commercial use by the AHS or authorized third parties.

By making a reservation on an AHS Travel Study program, the participant agrees to allow his/her likeness to be used by AHS or AHS-authorized third parties without compensation to the participant. AHS reserves the right to crop, alter, or combine the Program Content with other images, text, or media at its sole discretion and to use the Program Content in any medium or format, including but not limited to print, digital, or online media. This authorization grants AHS and/or authorized third parties the right to use the photographs, videos, and audio worldwide and in perpetuity, without further consent or compensation. Participants who prefer that their voice and/or image not be used must notify AHS in writing prior to the beginning of the program.

AMERICAN HORTICULTURAL SOCIETY HEALTH & SAFETY GUIDELINES:

At AHS Travel Study, ensuring the health and safety of our guests is our top priority. We strongly advise everyone to take precautions against COVID-19 and other contagious illnesses before and during travel. Please review the Health and Safety guidelines below.

Vaccination: The AHS strongly recommends that all AHS Travel Study participants be fully vaccinated against COVID-19 at the time of travel including a COVID-19 booster shot, if eligible. Guests must still comply with any trip-specific vaccination requirements, including those required by our cruise operators.

Testing: To ensure the health and safety of program participants, AHS travelers are asked to self-test for COVID-19 within 24 hours of departing for their AHS Travel Study program and to follow current COVID-19 health and safety guidelines depending on the test result. In addition, if you are feeling unwell on-tour, please advise your Tour Manager, test for COVID-19, and adhere to current COVID-19 health and safety guidelines.

Local Requirements: It is important to note that international destinations and local laws may still enforce full vaccination requirements. In some cases, guests who have not completed their full vaccination regimen may be prohibited from entering specific destinations. Additional COVID-19 testing may be required depending on the destination and type of trip. For more information, please visit the U.S. Department of State website.

Travel Insurance: We highly recommend purchasing travel insurance. We encourage you to carefully review the various travel insurance options available and select a policy that best suits your needs. Be sure to consider factors such as coverage limits including COVID-19 coverage, medical expenses, trip cancellation/interruption coverage, baggage loss or delay, and other travel-related contingencies.